

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, April 24, 2007

The regular meeting of the Bloomfield Township Public Library Board was held in the Library on Tuesday, April 24, 2007. The meeting was called to order by John D. MacInnes at 7:00 p.m.

Present: Trustees: James Bohlander, Isabelle Charnov, Margaret Cohen, John D. MacInnes, Rodman N. Myers, Robert Spencer

Administration: Director, Karen Kotulis-Carter; Assistant Director, Ceci Marlow; Administrative Services Department Head, Rosemary Dorich

Guests: Nancy Frey, SOC Representative

Preceding the regular Board meeting, Tom Marchesano presented an update for the Board of Trustees at the request of the Improvements Committee relative to the Library's Construction Fund budget.

Mr. Marchesano explained that the original projected contingency increase of \$586,000 has now been increased to \$776,000 without adding funds to the project. The reason for this second increase is twofold: approximately an additional \$40,000 will likely be needed to cover the increased construction costs and an additional \$150,000 to cover the moving costs of the departments during the revised and expanded phasing process. It was explained that this is a solid, conservative projection.

While Mr. Marchesano believes this is a sufficient contingency, there may be some unforeseen expenses which may materialize, such as: the Fire Marshall may request changes; an unknown condition may exist once the lobby roof is removed; or poor soil (soft spots) might be detected during the parking lot resurfacing.

To date, approximately 16 million dollars of the projected 24 million dollars has been paid toward the construction expenses. Another million dollars has been set aside for the contractors' 10% retainage. Overall, approximately 72% of the projected total construction cost has been paid.

Upon discussion, a motion was made by Margaret Cohen, seconded by James Bohlander **TO APPROVE THE AGENDA, INCLUDING THE CONSENT AGENDA AS AMENDED.** Motion carried.

President's Verbal Report:

John D. MacInnes, on behalf of the trustees, presented Ceci Marlow Stuart a lovely bouquet of

flowers in celebration of her recent marriage.

Mr. MacInnes read an excerpt from a recent Wall Street Journal publication which was written by Carol Robinson, Vice Chair of the Board of Trustees at the Carnegie Library of Pittsburgh, Pennsylvania. Some of the highlights of this article stated that: The channels by which information is delivered (by libraries) have expanded greatly beyond the printed page by adopting modern technologies including information-rich web sites, databases, online help centers, CDs and DVDs. Libraries are serving a broader constituency in providing a greater access. Libraries are both physical and electronic gateways for all citizens in a democracy. Every day thousands of people use their public library computers to look and apply for jobs, to search and apply to colleges, connect with loved ones far away, and research health issues. Public libraries also offer meeting spaces for thousands of community organizations and neighborhood associations as well as for reading groups at little or no cost. Andrew Carnegie's vision of providing information "free to the people" is as relevant today as it was 100 years ago.

Director's Verbal Report:

Karen Kotulis-Carter shared highlights and photos of Bloomfield Townships' Clean Sweep Day at Bloomfield Township Public Library held Saturday, April 21. Staff volunteers and their children filled approximately one dozen trash bags with debris they picked up from the Library's grounds.

This year's First Grade Reader's Rally attracted over 500 students and the children had a wonderful time. The Director passed around the fun/cute thank-you notes received from the children in appreciation of this event and commended the Youth Services staff for their successful efforts in continuing to offer this wonderful program during the constraints of the Library's construction project.

The Director was contacted recently by a member of the Woodland Condo Association regarding the Library's landscaping plan on the south end of the property. The association requested assurance that the Library was looking out for them, specifically regarding the cars' headlights pointing in their backyards. The Director explained that both she and the Facility Services Department Head have been continually monitoring this concern.

CONSENT AGENDA MOTION

After discussion, a motion was made by Isabelle Charnov, seconded by Robert Spencer **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTIONS OF THE FOLLOWING: CASH DISBURSEMENTS; REVENUES/EXPENDITURES BUDGET REPORT; MONTHLY DIRECTOR'S REPORT; IMPROVEMENTS COMMITTEE MEETING MINUTES OF MARCH 20, 2007; AND THE IMPROVEMENTS COMMITTEE MEETING MINUTES OF APRIL 4, 2007.** Motion carried.

REGULAR AGENDA:

Call to the Public:

John D. MacInnes welcomed Nancy Frey, SOC Representative.

UNFINISHED BUSINESS

Library Improvements Project:

Samples of the finished product for the Youth Area's resin ceiling panels were viewed and explained. The artwork for these panels depicts continents and an animal from each continent, the first initial of each animal, the earth, and footprints going around the earth. Also included in the artwork will be the sky, different phases of the moon, constellations, a few mathematical equations,

and a musical score composed by Bob Lucas for the Library's ground-breaking ceremony. The artwork design is both fun and sophisticated.

The selection for meeting room chairs is being researched further. The latest sample was shown which was padded and upholstered. The upkeep, durability, appearance and comfort are all being taken into consideration during this selection process.

Policy Review:

Upon discussion, a motion was made by James Bohlander, seconded by Margaret Cohen **TO RESCIND THE ATTACHED POLICY "SOLICITATION RESOLUTION" ADOPTED BY THE BOARD OF TRUSTEES MAY 9, 1996.** Motion carried. This resolution is fully covered by ordinances of the Charter Township of Bloomfield, which apply to the Library building and grounds.

Upon discussion, a motion was made by James Bohlander, seconded by Margaret Cohen **TO APPROVE THE "NON-LIBRARY POSTINGS AND DISPLAYS" ORIGINALLY APPROVED BY THE BOARD OF TRUSTEES JUNE 15, 1978, REVISED/AMENDED MARCH 13, 1995 AND NOW FURTHER REVISED.** Motion carried.

NEW BUSINESS

Reciprocal Agreements with Cranbrook and Detroit Public Library

The Director has reviewed these policies with the Department Heads, Assistant Director and related institutions and all are in agreement that these reciprocal relationships have been beneficial and well-received by the Library's community.

Upon discussion, a motion was made by Margaret Cohen, seconded by James Bohlander **TO RENEW THE RECIPROCAL AGREEMENTS WITH CRANBROOK AND DETROIT PUBLIC LIBRARIES AS ATTACHED.** Motion carried.

OTHER:

After discussion, a motion was made by Margaret Cohen, seconded by Isabelle Charnov **TO APPROVE THE REMOVED ITEMS FROM THE CONSENT AGENDA AND ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.** Motion carried.

The Board went into executive session at 8:53 p.m. to discuss the pending litigation and with no further business to discuss, adjourned the regular meeting at 9:25 p.m.

The next regular Board meeting has been scheduled for TUESDAY, MAY 15, 2007 at 7:00 p.m.

Submitted by:

Isabelle Charnov, Secretary